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CITY OF HOUSTON

Department of Health and Human Services

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Re: Source Registration

To Whom It May Concern:

This is to inform you of the recent changes and new fee requirements in the City of Houston. On February 14, 2007, the Houston City Council passed an amendment to Article VI, Chapter 21- Health of the City of Houston Code of Ordinances, increasing pollution source registration fees for facilities already required to be registered with the City. Establishing new fees for facilities, which are covered by the registration requirement for the first time, and modifying the definition of facility so that most air pollution sources in the City are subject to registration and new fee requirements. The increase of these fees is necessary to help defray air pollution program costs. For your convenience, a summary of the registration fees and a brief explanation of how they will apply are attached. For more detail of ordinances, visit the Health Department website.

<http://www.houstontx.gov/environment/pdf/ordinance-registration.pdf>

The new fees are due July 01, 2007 for all new registrations. For facilities that are already registered, the new fee will be due upon renewal of the registration. For example, annual registration due July 2007 and after will be required to pay the new fee; however, if the registration renewal is due in June 2007, the facility will pay the old fee, the new fee will apply in June 2008.

To help facilitate the registration process for all new applicants, a registration form is enclosed. The form is to be complete and submitted for all new facilities. When the form is submitted, the appropriate registration fee must accompany it. Facilities, which are already registered, will receive renewal notices as usual; the only change will be the new registration fee.

The City of Houston's Department of Health and Human Services hopes to make this transition to the new fee structure as easy as possible. For additional information you may call 713-794-9122.

Business Management
Department of Health and Human Services
City of Houston

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