

Frequently Asked Questions about the City of Houston Air Registration Program

1. What is the air registration program?

The City of Houston (City) requires that most facilities that emit pollutants into the air register with the City and pay an annual registration fee. For more information about the registration program, please review the City of Houston Code of Ordinance, Ch.21, Art VI. <http://www.greenhoustontx.gov/ordinances.html>

2. What is a Facility?

A Facility, as defined in the Texas Clean Air Act, is the equipment that is the source of air pollution emissions. A plant site or business may have more than one Facility which is the source of emissions. The complete definition is found at Section 382.003 (6) of the Texas Health and Safety Code.

3. What Facilities must be registered?

Certain facilities are named in the Ordinance and these facilities must be registered no matter what the volume of their emissions is:

- *Automotive Body Repair Shops*
- *Dry Cleaning Plant*
- *Gasoline Dispensing Sites*
- *Incinerators*
- *Water Treatment Plants*
- *Used Vehicle Sales Lots*
- *Other facilities based upon annual airborne contaminant emissions*

The listed facilities as listed are required to be registered. The registration must be renewed annually on or before the anniversary date of the registration.

Any other Facility that has emissions of one ton or more per year of any airborne contaminant must be registered with the City.

4. If I have more than one Facility at my plant site, how many registration fees do I pay?

A registration fee would be required for each Facility located at a plant site. For example: if a plant site had three storage tanks, and each tank (each tank is a Facility) emitted at least one ton but less than five tons per year of airborne contaminants, then the combined registration fee would be \$1800.00, or \$600.00 per Facility. If there were four Facilities at one site, each

of which had emissions of ten tons or more, the registration fee would be \$12,000.00, or \$3,000.00 per Facility. A registration fee is assessed for up to four Facilities at the same site with a maximum combined fee for all the Facilities of \$12,000. The fees for all the Facilities are explained in the "Summary of Fees," which is located on the City's website:

<http://www.greenhoustontx.gov/ordinances.html>

5. If I own a Gasoline Dispensing Site and I also sell used cars at the same site, do I need to register both businesses, one as a Gasoline Dispensing Site and the other as a Used Vehicle Sales Lot?

Yes, both Facilities must be registered. For example: If you have a Gas Dispensing Site with 1 to 6 gasoline pump nozzles (\$250.00) and a Used Vehicle Sales Lot with 6 to 100 cars for sale (\$250.00), you would register both Facilities for a total of \$500.00.

6. How do I register?

The registration form and fee summary are on the city's website:

<http://www.greenhoustontx.gov/ordinances.html>

When registering, a copy of valid ID and legal documents showing proof of ownership are required. Payments are only accepted by check or money order.

If you have a question about whether you are required to register your Facility, please call 713-640-4200.

7. Where should I send my Registration Form and Payment?

*City of Houston
Department of Health and Human Services
Business Management Office 7th Floor
Attn: Sawee Lam
8000 North Stadium Drive
Houston, Texas 77054-1823*